

No. 17-272/2012-Min. Estt. — 631  
Government of India,  
Ministry of Jal Shakti  
Department of Water Resources, River  
Development & Ganga Rejuvenation  
Central Ground Water Board,  
NH IV, Faridabad-121001

Dated: 31 JAN 2020

To

1. The Regional Director  
Central Ground Water Board, NR, Lucknow/WR, Jaipur/CR, Nagpur/SR, Hyderabad/ER, Kolkata/NWR, Chandigarh/ NER, Guwahati/ NCR, Bhopal/ WCR, Ahmedabad/ SWR, Bangalore/ SER, Bhubaneswar/ KR, Trivandrum/ NWHR, Jammu / MER, Patna/ SECR, Chennai/ NCCR, Raipur/ NHR, Dharamshala/ UR, Dehradun.
2. The Executive Engineer  
Central Ground Water Board, Division - I, Ahmedabad/ II, Ambala/ III, Varanasi/ IV, Chennai/ V, Ranchi/ VI Nagpur/ VII, Guwahati/ VIII, Jammu/ IX, Hyderabad/ X, Bhubaneswar/ XI, Jodhpur/ XII, Bhupal/ XIII, Raipur/ XIV, Bangalore/ XV, Kolkata/ XVI, Bareilly/ XVII, Dharamshala
3. The Officer Incharge  
Central Ground Water Board, State Unit Office, Agartala/ Shillong/ Itanagar/ Allahabad/ Ranchi/ Belgaum/ Jodhpur/ Pune/ Vishakhapatnam/ R. K. Puram, New Delhi /CGWA, JNH, New Delhi.
4. The Administrative Officer (Local Administration), CGWB, Faridabad.

**Sub: Submission of Annual Property Return for the year ending 31.12.2019 –regarding.**

Sir,

The kind attention of all the officers and officials of CGWB, CGWA, RGI etc. are drawn towards this office letters of even No. dated 13.12.2019, 30.12.2019, 31.12.2019 and 23.1.2020 on the subject cited above and to state that Annual Property Return for the Year 2019 ending 31.12.2019 is mandatorily required to be filled up and filed to the concerned Head of Office from 1.1.2020 to 31.1.2020 and to be sent by concerned office to CHQ without any loss of time. It may be noted that Today is last day for filing Annual Property Return. But, so far, the APR from some of the offices are received.

It is reiterated, as per DoPT's instructions dated 4.4.2011, that failure to ensure timely submission of APR would result in denial of Vigilance Clearance for any purpose i.e. promotion, MACP, probation, confirmation, permission/NOC for going abroad/passport, applying in other deptts. etc. The non-submission of APR within prescribed time limit (1.1.2020 to 31.1.2020) will result in denial of vigilance clearance for any of the above or other purpose and cause deprival of the same for which the individual will be responsible.

All the officers and officials are once again requested to ensure filing of APR of 2019 by 31.1.2020 positively and all HOOs are requested to ensure that APR is properly filled in by all officers and officials from 1.1.2020 to 31.1.2020 duly signed with date and sent to this office immediately.

Encl: as above

Yours faithfully,

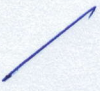
(P. L. Bhagora)

Sr. Administrative officer  
P.T.O



Copy to:-

1. The Vigilance Officer, CGWB, CHQ, Faridabad for information with reference to his Note dated 17.12.2019.
2. The Programmer, CGWB, NH-IV, Faridabad with the request to upload above Circular on CGWB's website.
3. PA to Chairman, CGWB, Bhujal Bhawan, NH-IV, Faridabad
4. PS/PA to all the Members of CGWB, Bhujal Bhawan, NH-IV, Faridabad
5. PS to Director (Administration), CGWB, Bhujal Bhawan, NH-IV, Faridabad
6. Notice Board.



(P. L. Bhagora)  
Sr. Administrative officer



**STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR ENDING 31.12.2019**

Name of the Officer :  
Service to which the officer belong :  
Present post held :  
Present pay :  
Level in Pay Matrix :

Name of the District, Sub Division, Taluk and Village in which the property is situated	Name and details of property house present and other land and value	Present Value	If not on/own name state in whose name and his/her relationship to the Government servant	How acquired i. e whether the purchase lease, mortgage immeritance otherwise with the date of acquisition and name with details of persons from which acquired	Annual income from the property	Remarks
1	2	3	4	5	6	7

(Signature of the Officer)